

Skills Centre – Material Shipping Guidelines for Industry ^{v2.1}

The following are requirements necessary for the shipping of material to and from the Skills Centre:

- Large deliveries must first be coordinated between Industry representatives and the NS Health Shipping Department (VG loading dock).
Please contact them at **902-473-7487** or **902-225-0356** to arrange shipping/receiving dates and times.
Representatives must then work with the Skills Centre staff to find an appropriate date and time for transporting equipment between the VG loading dock and the Skills Centre.
- Small deliveries can be shipped directly to the Skills Centre.
- Industry representatives are responsible for:
 - all costs associated with deliveries.
 - transporting deliveries between the VG loading dock and the Skills Centre.
 - providing and signing the necessary documentation required for delivery or shipment of goods.
 - the unpacking/repacking of crates and pallets and removal of all packaging materials.
- All materials delivered via crate, pallet, or other method must be within the following dimensions to allow access to the Skills Centre:
 - Width: 44 inch x Height: 76 inch

The Skills Centre address and phone number:

1276 South Park Street
Bethune Building | Room B04 (Basement)
Halifax, Nova Scotia B3H 2Y9
902-473-1963

We appreciate your cooperation